

Government of Andhra Pradesh

A FIX COURT FEE STAMP OF RS.2/-

To

The Mandal Revenue Officer

.....Mandal
Hyderabad, A.P.

Sub: Application for Issue of Residential Certificate - requested - Regarding.

Respected Sir,

I,..... S/o.

..... beg to state the following few lines for your kind consideration and favorable orders. Here with enclosing certificate copies of Residential Certificate of myself.

I am residing in the above-mentioned address, which is in the jurisdiction of Shaikpet Mandal. On the strength of copies and my study certificates submitted to you for verification, I may kindly be issued a Residential Certificate.

On receipt of the Certificate from Mandal Officer, I will submit the same

.....
for the purpose of.....

I, therefore, humbly request you to issue me the Residential Certificate.

Yours faithfully

Dated:

Place:

Enclosures:

- 1) Photocopy of Transfer Certificate.
- 2) Photocopy of Bonafied Certificate
- 3) Photocopy of Ration Card